

Job Opportunity Bulletin - Revised

Consultant in Teacher Preparation (Examinations & Research)

2 Vacancies



COMMISSION ON
TEACHER CREDENTIALING

Ensuring Educator Excellence

Tenure/Time Base: Permanent/Full Time
Work Hours: 8:00 am – 5:00 pm
Office/Location: Commission on Teacher Credentialing
Professional Services Division
1900 Capitol Avenue
Sacramento, CA 95814-4213
Salary: \$5536 - \$6725/month
Final Filing Date: June 30, 2007 or until filled.
Contact: Kathryn Polster (916) 324-3937

DUTIES:

Under the general direction of the Administrator I in the Professional Services Division, the Consultant in Teacher Preparation (Examinations and Research) performs the following:

- **Teaching Performance Assessment-** Act as senior trainer for the California Teaching Performance Assessment, including serving as a statewide trainer for the Orientation Day and all four performance tasks, and providing additional training for Lead Assessors. Design and carry out recalibration activities with other state trainers and/or Lead Assessors, as necessary. Assist local teacher preparation programs with CA TPA implementation technical assistance, as necessary. Review and recommend revisions as needed to CA TPA training materials. Assist with identification of and score validation for new Benchmark Cases and/or new Independent Scoring Cases, as needed. Assist with and participate in Commission-sponsored meetings of the CA TPA Users Network. Serve on accreditation teams as the expert in performance assessment implementation and perform other accreditation-related review activities as needed regarding implementation of the teaching performance assessment requirement.

CONDITIONS OF EMPLOYMENT: Fingerprint Clearance is required.
Employment List Eligibility (**See “WHO MAY APPLY” for instructions**)

DESIRABLE QUALIFICATIONS:

- Demonstrated ability to be punctual and have good attendance
- Excellent interpersonal, organizational, analytical, research, and communication skills (both oral and written)
- Dependable with good work habits and the ability to follow oral and written directions
- Ability to learn detailed information quickly
- Ability to work independently with minimal supervision and in a team environment
- Project management experience.
- Experience in research and evaluation using quantitative approaches.
- Ability to guide and facilitate projects.
- Professional education experience.
- Experience with professional teacher preparation programs.
- Ability to handle stressful or sensitive issues with tact and diplomacy

WHO MAY APPLY:

Individuals who possess the desirable qualifications listed above, and are currently at the above classification or who have list, transfer, or reinstatement eligibility to the Consultant in Teacher Preparation (Examinations and Research) classification (Assistant Consultant may also be considered). The appointment is subject to the State Restriction of Appointment (SROA).

Please visit www.ctc.ca.gov for additional information on obtaining list eligibility by completing the Supplemental Application.

IMPORTANT NOTE:

Interested applicants must submit a State Application form, STD 678, and **Supplemental Application if you do not currently have list eligibility** to the above address, Attn.: Kathryn Polster. All applications must clearly indicate the basis of their eligibility (*i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility*) and include RPA No. 07-232. The applications will be screened and only the most qualified applicants will be invited for an interview.

<small>The California Commission on Teacher Credentialing is an Equal Opportunity Employer to all regardless of race, color, creed, national origin, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.</small>
